



Education

COBAR HIGH SCHOOL

PO Box 454 (Wetherell Cres)

Cobar NSW 2835

Principal: Shane Carter



Where there's a will there's a way

Respect Excellence Safety

MESSAGE TO PARENTS - 2024

Cobar High School will be using the Cobar Area and Community for the educational benefit of the students. Students may visit local points of interest, calling on local expertise to compliment the work done in class for any course.

This note seeks your permission for the year, for your student to attend excursions (periods outside the school grounds) supervised by staff between the normal school hours (8.55am to 3.30pm). Types of school excursions this note may cover include a class visit to a local bank/business or library, visits to the local Primary schools and visits to local geographical features. The 20 seater school bus may be used to convey students to these destinations or the students may walk. At any time when the school bus is used for conveying students to these local activities within school hours the bus will be driven by a member of staff who holds a current bus licence.

The procedure of sending home Notification/Permission notes to parents will continue for excursions that extend outside normal school hours or for excursions that incur a cost.

The school requires permission to use students' photographs in school publications such as the newsletter, school magazine, the school's website and Facebook page, and the Cobar Weekly.

All correspondence including newsletters, academic reports, administration and attendance letters, will now be sent to families via email. Where no email is available, correspondence will be sent by post and paper copies of the newsletter will be available from the Front Office.

Sport will be conducted during periods 5 and 6 on Fridays for Years 7 – 10. Permission for your child to walk home from Sport activities (off the School's grounds) must be requested each week.

Students will attend school for regular hours Tuesdays, Wednesdays, Thursdays and Fridays (8:55am – 3:30pm). Students will finish school at 2:35pm Mondays.

Recess or Lunch Passes – Recess (10:50 till 11:20am), Lunch (1:10 till 1:40pm)

Parent/carers requesting a Recess or Lunch Pass for their student must contact the school daily. For the student to be eligible for the Pass, they must have arrived at school on time for the day by 8:55am to be present at Muster and in their Roll Call line. In the event a student returns late from their Pass, they will not be eligible for a Pass the following day.

Separate information notes will be sent home regarding whole school events.

Please complete the attached General Permission Note (pink) and Medical Information Form (beige) and return them to the Front Office in the Administration Block.

Yours sincerely,

Principal: Shane Carter

Wetherell Cres (PO Box 454) Cobar NSW 2835

Ph: 02 6836 2705 Fax: 02 6836 1142 ABN: 18 246 198 266

www.cobar-h.schools.nsw.edu.au email: cobar-h.school@det.nsw.edu.au

General Permission to Publish and disclose information - 2024

Dear Parent/Guardian

I am seeking your permission to allow Cobar High School/Department of Education, to publish information about your child for the purposes of sharing their experiences with other students, informing the school and broader community about, school and student activities and recording student participation in noteworthy projects or community service.

This information may include your child's name, age, class and information collected at school such as photographs, sound and visual recordings of your child, your child's work and expressions of opinion such as interactive media.

The communications in which your child's information may be published include but are not limited to:

- Public websites of the Department of Education including the school website, the Department of Education's intranet (staff only), blogs and wikis.
- Department of Education publications including the school newsletter, annual school magazine and school report, promotional material published in print and electronically including on the Department's websites.
- Official Department and school social media accounts on networks such as the school's Youtube, Facebook and Twitter pages.
- Local and metropolitan newspapers and magazines and other media outlets.

You should be aware that when information is published on public websites and social media channels, it can be linked to by third parties and may be discoverable online for a number of years, if not permanently. Search engines may also cache or retain copies of published information.

Please complete the permission slip below and return to the Front Office at Cobar High School as soon as possible.

Yours sincerely
Shane Carter
Principal

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I have read the information about publishing student information (above) and

- I give permission
 I do not give permission

For the school/Department to publish information about my child in publicly accessible communications. This signed permission remains effective until I advise otherwise.

I give permission for my child to attend School excursions held in school time at no cost

- I give permission
 I do not give permission

I give permission for my child to receive medical attention in case of an emergency

- I give permission
 I do not give permission

Student's Name: _____ Year: _____ Roll Group: _____

Parent/Carer Name: _____

Parent/Carer Signature: _____